

INVITATION TO INFORMATION DAY, COPERNICUS SPACE COMPONENT – DATA ACCESS SERVICE

ESRIN

30 November 2021

The upcoming Invitation to Tender (described in the Intended ITT <https://esastar-publication.sso.esa.int/ESATenderActions/details/23461>) covers the procurement of the Copernicus Space Component Data Access Service for which the Agency intends to place a single contract.

This ITT will be open exclusively to economic operators and organisations (including subcontractors) which have their registered office in an EU Member State or a State participating in the Copernicus Programme. The EU Member States and the States participating in the Copernicus Programme for this ITT are:

Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden.

Companies which have their registered offices in one of the above listed countries are invited to attend the Information Day on Tuesday, 30 November 2021, from 10:00 to 12:00 hours CET. The event will take place online.

Participants wishing to attend the Information Day **MUST NOTIFY** csc-data-access-infoday@esa.int by email before 25 November 2021, 16:00 hours CET. Instructions to connect to the meeting will be provided to the participants who have expressed their intention to attend.

ESA will provide an overview on the Copernicus Space Component Data Access Service ITT.

PROGRAMME OF THE DAY

- Welcome
- Background
- CSC Data Access Service
- Procurement approach
- Questions & Answers

There will be no individual briefings.

The presentations given during the Information Day will be published shortly after the Info Day on ESA-STAR NEWS (<https://esastar-publication.sso.esa.int/news>).

Please take note of important information regarding **Personal Data Protection** below:

Personal Data Protection Notice

The Personal Data which will be used for the purpose of registering to the Data Access Service Information Day will be the full name, company name and email address. The Agency will process the personal data provided by the participants to this Information Day for the sole purpose of registration for attendance to the Information Day.

The Agency is subject to a Personal Data Protection Framework composed of the below elements and will process and protect the personal data submitted in accordance herewith:

1. The Principles of Personal Data Protection, as adopted by ESA Council Resolution (ESA/C/CCLXVIII/Res. 2 (Final)) adopted on 13 June 2017;
2. The Rules of Procedure for the Data Protection Supervisory Authority, as adopted by ESA Council Resolution (ESA/C/CCLXVIII/Res. 2 (Final)) adopted on 13 June 2017;
3. The Policy on Personal Data Protection (ESA/C/CCLXVIII/Res. 2 (Final)) adopted by the Director General of ESA on 05 February 2018 and effective on 01 March 2018.

Your Rights

The Data Controller for the processing of your Personal Data is ESA. ESA is an intergovernmental organisation established by its Convention which opened for signature in Paris on 30 May 1975. The headquarters of ESA are located at 24 rue du Général Bertrand, CS 30798, 75345 Paris Cedex 07, France.

ESA manages the processing of your Personal Data in accordance with the provisions set out in ESA's 'Policy on Personal Data Protection', which was adopted by the Director General of ESA on 5 February 2018 and became effective on 1 March 2018. The Policy forms part of ESA's Personal Data Protection Framework, which can be downloaded from ESA's website www.esa.int or via the following link https://esamultimedia.esa.int/docs/LEX-L/ESA_Principles_of_PDP_Rules_of_Procedure_for_DPSA_and_Policy_Final_V3.pdf.

If you have any questions or concerns about how ESA handles your Personal Data, you may contact ESA's Data Protection Officer, who is your first point of contact for personal data matters. The contact details for ESA's DPO are:

email: dpo@esa.int

Under ESA's Personal Data Protection Framework, you have the following rights, which you may exercise at any time:

- The right at any time to make a reasonable request for access to your Personal Data used for the purpose of the Data Access Service Information Day meeting, provided that you demonstrate legitimate grounds for making the request. If you wish to make such a request, please submit it to csc-data-access-infoday@esa.int, copy dpo@esa.int.
- The right to have your Personal Data erased. If you no longer want your Personal Data to be used for the purpose of the Information Day, please submit a request to csc-data-access-infoday@esa.int copy to dpo@esa.int, and your Personal Data will be removed.
- The right to lodge a complaint before ESA's independent Supervisory Authority which complies with the Rules of Procedure of the Supervisory Authority set out in ESA's Personal Data Protection Framework. You will be required to demonstrate that a Data Protection Incident occurred in relation to your Personal Data, following a decision of the Agency, or at least to present serious reasons for believing that such an incident occurred.

A Personal Data Protection Incident means any intentional or unintentional activity which violates the provisions set forth in ESA's 'Policy on Personal Data Protection'. If you wish to lodge a complaint, the first step is for you to contact the ESA Data Protection Officer by sending an email to dpo@esa.int, setting out the nature of your complaint. Your complaint will then be handled according to the Rules of Procedure of the Supervisory Authority that are set out in ESA's Personal Data Protection Framework https://esamultimedia.esa.int/docs/LEX-L/ESA_Principles_of_PDP_Rules_of_Procedure_for_DPSA_and_Policy_Final_V3.pdf.

By requesting a registration to the Data Access Service Information Day, you agree to the processing of your Personal Data in accordance with the ESA Framework on Personal Data Protection, on the terms set out in this Privacy Notice.